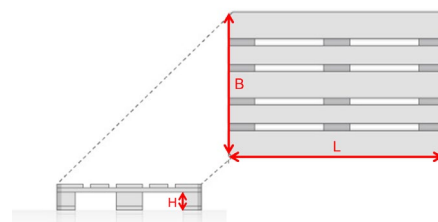


If not stated otherwise in writing for individual cases, the following delivery requirements apply for all deliveries at Walter-Rauch-Str. 1:

1. General requirements for all deliveries:

- a. Only complete deliveries will be received, unless the supplier advised otherwise in advance
- b. The delivery note has to be enclosed to the way bill
- c. The delivery has to be suitable for ramps. The supplier has to make sure that unloading outdoors does not become necessary (use appropriate means of transport)
- d. For deliveries, use one of the loading devices specified as follows:

Criterion	One-way pallet	Container pallet
Material	Wood	Wood
Lenght (L)	1200 mm	1150 mm
Width (B)	800 mm	780 mm
Hight (H)	100 mm	100 mm
Loading capacity	1200 kg	1200 kg
tail lift recess	4-way	4-way



2. Protection of goods from damage

Independent of the kind of material and packaging, all goods have to be protected from damages of all kinds without limiting the products' function and usability. Specifically, ensure the protection from the following effects:

- Mechanical e.g. deformation, impact marks
- Chemical/biological e.g. corrosion, weather effects, mould
- Physical e.g. magnetism
- a. The period for guaranteed protection is min. 12 months
- b. In general, for material in danger of corrosion, a dry corrosion protection (= VCI-paper or -bag) in combination with an anticorrosive coating (= light lubrication) has to be provided

3. Package:

- a. Hight: max. 1100 mm incl. pallet
- b. Weight: max. 550kg incl. pallet
- c. Secure the goods to the loading device by using plastic packing straps (no steel)
- d. Mixed pallets: different goods have to be clearly marked and separated optically (e.g. by using separate packaging and labelling, incl. Metabo article number and quantity)
- e. Mixed pallets have to be clearly marked as mixed pallets (e.g. with label „MIX“)
- f. It must be possible to use a vacuum lifting aid for packages with gross weight > 20 kg (The packaging must be closed in such a way that the use of a vacuum lifting aid is possible without the package necessarily opening).
- g. For stacked goods or packaging, if stacking has been allowed by Metabo, the size of the pallet must not be exceeded.
- h. Non-loadable packages / outer packaging must be clearly marked as such

4. Outer packaging:

- a. Deliveries of goods in neutral pallet outer carton boxes
- b. Pallet outer carton boxes must not be stapled to the pallet

5. Individual packaging / packages (on a pallet or loose):

- a. Max. dimensions: L 600 x W 400 x H 220 mm
- b. Max weight: 15 kg per unit pack / package

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	Überprüft am:
FM - Verantwortlicher: Ruff / Gruppenleiter Wareneingang	Name: Jäntschi / Teamleiter Materialversorgung

- c. Different article numbers must not be combined in one package

6. Marking of containers and packages:

- a. Each package has to be marked with the Metabo article number and the quantity per package
- b. only neutral labeling must be used (reference to manufacturer not permitted)
- c. The delivery note must be fixed to the outside of the package and must be clearly visible

7. Marking of articles:

- a. Each article must be labelled with Metabo label (Metabo label includes Metabo article number, article description, EAN number and EAN barcode no. 128)

8. Information on the delivery note:

- a. Metabo order number or delivery schedule number, article number, quantity
- b. Delivery address (it must be ensured that the correct destination is specified) as well as the recipient (storage location or person)

9. Prior notification:

For deliveries of more than 5 pallets per day, a delivery advice is required at least 3 days in advance. Advice via telephone or e-mail. Use the contact data corresponding to the delivery address:

Delivery to:
Walter-Rauch-Straße 1
D 72622 Nürtingen
Germany
Tel.: +49 7022 72 4011
Fax.: +49 7022 72 4015
E-mail: Wareneingang-Au@Metabo.de

Delivery to:
Metabowerke GmbH - Zentrallager
Spedition Klaus Meier GmbH
Georg-Wössner Ring 8
72172 Sulz am Neckar
E-mail: metabo@spedition-meier.de

10. Customs clearance:

The original documents relevant for customs clearance (invoice, packing list, Bill of Lading) have to be sent to the following address by courier immediately after loading the goods in the port of departure:

Metabowerke GmbH
z.Hd. Frau Bärbel Weber
Metabo-Allee 1
72622 Nürtingen

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